



OFFICE OF THE COMPTROLLER  
CITY OF ST. LOUIS



FILE COPY

DARLENE GREEN  
Comptroller

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Internal Audit Executive

*Internal Audit Section*

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December 2, 2009

Beverly Howard, Executive Director  
Hyde Park Outreach  
P. O. Box 2070  
St. Louis, MO 63032

RE: Community Development Block Grant (CDBG) (Project #2010-CDA4)

Dear Ms. Howard:

Enclosed is a report of our fiscal monitoring review of the Hyde Park Outreach, a not-for-profit organization, CDBG program, for the period January 1, 2009 through June 30, 2009. The scope of a fiscal monitoring review is less than an audit, and as such, we do not express an opinion on the financial operations of Hyde Park Outreach. Fieldwork was completed on August 31, 2007.

This review was made under authorization contained in Section 2, Article XV of the Charter, City of St. Louis, as revised and has been conducted in accordance with the *International Standards for the Professional Practice of Internal Auditing* and through an agreement with the City of St. Louis, Community Development Administration (CDA) to provide fiscal monitoring to all federal grant sub-recipients.

If you have any questions, please contact the Internal Audit Section at (314) 622-4723.

Sincerely,

Dr. Kenneth M. Stone, CPA  
Internal Audit Executive

Enclosure

cc: Jill Claybour, Acting Executive Director, CDA  
Lorna Alexander, Special Assistant for Development, CDA



# CITY OF ST. LOUIS

**COMMUNITY DEVELOPMENT ADMINISTRATION (CDA)  
COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG)**

**HYDE PARK OUTREACH  
CONTRACT #09-11-87  
CFDA #14.218**

**FISCAL MONITORING REVIEW**

**JANUARY 1, 2009 THROUGH JUNE 30, 2009**

**PROJECT #2010-CDA4**

**DATE ISSUED: DECEMBER 2, 2009**

**Prepared by:  
The Internal Audit Section**



## OFFICE OF THE COMPTROLLER

**HONORABLE DARLENE GREEN, COMPTROLLER**

**CITY OF ST. LOUIS  
COMMUNITY DEVELOPMENT ADMINISTRATION (CDA)  
COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG)  
HYDE PARK OUTREACH  
FISCAL MONITORING REVIEW  
JANUARY 1, 2009 THROUGH JUNE 30, 2009**

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## **INTRODUCTION**

### **Background**

**Contract Name:** Hyde Park Outreach,

**Contract Number:** 09-11-87

**CFDA Number:** 14.218

**Contract Period:** January 1, 2009 through December 31, 2009

**Contract Amount:** \$25,000

This contract provides Community Development Block Grant (CDBG) funds, to Hyde Park Outreach (Agency) to provide integrated, comprehensive, long-term, community-based programs to meet the educational, social, health and emotional needs of the residents of the Hyde Park community.

### **Purpose**

The Our purpose the review was to determine Agency's compliance with federal, state and local Community Development Administration (CDA) requirements for the period January 1, 2009, through June 30, 2009, and make recommendations for improvements as considered necessary.

### **Scope and Methodology**

Inquiries were made regarding the Agency's internal controls relating to the grants administered by CDA. Evidence was tested supporting the reports the Agency submitted to CDA and other procedures were performed as considered necessary. Fieldwork was completed on August 13, 2009.

### **Exit Conference**

Since there were no current observation, an exit conference was not considered necessary.

## **SUMMARY OF OBSERVATIONS**

### **Conclusion**

No evidence was found to suggest that the Agency did not fully comply with federal, state and local CDA requirements.

### **Status of Prior Observations**

The Agency's previous fiscal monitoring report, Project #2009-CDA9 issued January 27, 2009, contained one observation:

- Opportunity to Account for Federal Funds Separately **(Resolved)**

### **A-133 Status**

According to a letter received from the Agency dated April 7, 2009, it did not expend \$500,000 or more in federal funds in its fiscal year ended December 31, 2008, and was not required to have an A-133 audit.

### **Summary of Current Observations**

There were no current observations.